

Baldwin Square Homeowners Association
c/o Midtown Management Corporation
2450 Louisiana, Suite 400-409 Houston, Texas 77006
(713) 489-4901 Fax: (832) 900-4939
Email: info@midtownmgmt.com

APPLICATION FOR HOME IMPROVEMENT

Application # _____

Return Form To: **Baldwin Square Homeowners Association**
c/o MIDTOWN MANAGEMENT CORP.

Date Received _____

2450 LOUISIANA ST., SUITE 400-409
HOUSTON, TX 77006

The Declaration of Covenants and Restrictions require that a homeowner must obtain approval from the Association's Modification Committee BEFORE changing, altering or maintaining any type of construction or landscaping on their deeded property. The Association has the right to have any homeowner remove or change any exterior improvement, which has not been approved by the Modification Committee. The Association does not warrant, represent or guarantee the structural integrity of the structure, the fitness for intended use of the structure or that the structure portrayed in the application submittal complies with any governmental building codes or city ordinances.

To request approval, please complete in detail the information listed below:

Owner's Name(s) _____ Home Phone _____

Property Address _____ Work Phone _____

Mailing Address _____ e-mail: _____

Location of improvement (check all that apply)

Front of townhome _____ Rear of townhome _____ Patio _____ Other _____

1. **SUBMISSIONS FOR ADDITIONS OR ALTERATIONS OF IMPROVEMENT MUST INCLUDE:** Sketches; site plan (survey) showing house, lot lines dimensions and easements; elevations (including side views) showing dimensions and photos sufficient to describe the project in detail. **FOR ANY EXTERIOR PAINTING REQUESTS,** a color photograph of the property that includes the façade brick and samples of the proposed paint to be used must be included with this application. If you have any questions, please contact Sonya Bradley at 713/489-4901. Colors and materials to be used in the modification must be those allowed in the Design Guidelines.

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2. Attach drawing or sketch of proposed improvement, and/or product data sheet.

I understand that this request requires a forty-five (45) days for review by the Modification Committee. I also understand that if enough information is not included in this REQUEST FOR HOME IMPROVEMENT APPLICATION, for the Committee to make a valid judgment about the quality and appearance of the improvement, it will be returned DISAPPROVED and will have to be resubmitted as a new request with more complete information. I agree not to begin proposes improvement(s) until I have been notified of the MC decision.

Signature of Homeowner Improvement Start Date Completion Date

APPROVED DISAPPROVED

Approval subject to the following conditions: _____

Baldwin Square Homeowner Association – MODIFICATIONS COMMITTEE

By: _____ Title: _____ Date: _____

COMMENTS:

ESTE DOCUMENTO ES MUY IMPORTANTE. SI USTED NO PUEDE LEER INGLES, POR FAVOR CONSIGA A ALGUIEN PARA QUE LE TRADUZCA ESTE DOCUMENTO